

CDX User Manual

Messaging

Adding a Teacher for History

CDX All Online

JONES & BARTLETT LEARNING

CDX Automotive

www.cdxauto.com/TrainingLibrary

Messaging


ADDING TEACHER FOR HISTORY

JONES & BARTLETT LEARNING

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Log in to your cdx account on your site, and click on your teacher's name



My courses

CDX Light Vehicle (All Areas)
CDX Teacher: [Jamie Lucks](#)
CDX Teacher: [Colleen Ranone](#)
CDX Teacher: [Kevin Roebke](#)
CDX Teacher: [CDX Teacher](#)

Search courses:

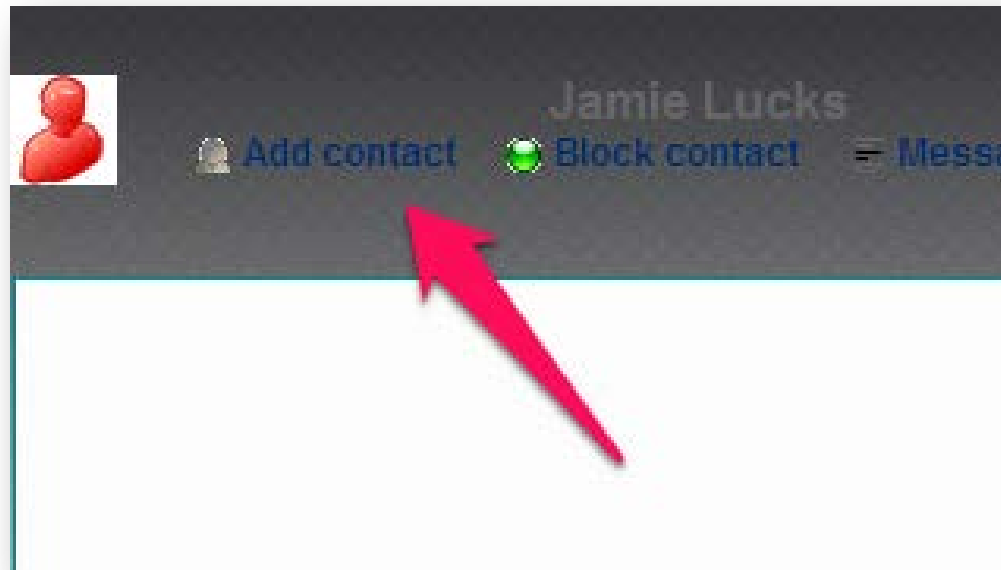
On the bottom of your teacher's profile, click "send message"

Country: United States
Location: Port Evans
Profile ID: Natef_Teacher
Courses: CDX Light Vehicle (All Areas)
Last Message: Wednesday, 29 August 2012, 11:29 AM (1 year 20 days)
Next Message: Wednesday, 18 September 2013, 07:41 AM (9 hours 55 mins)

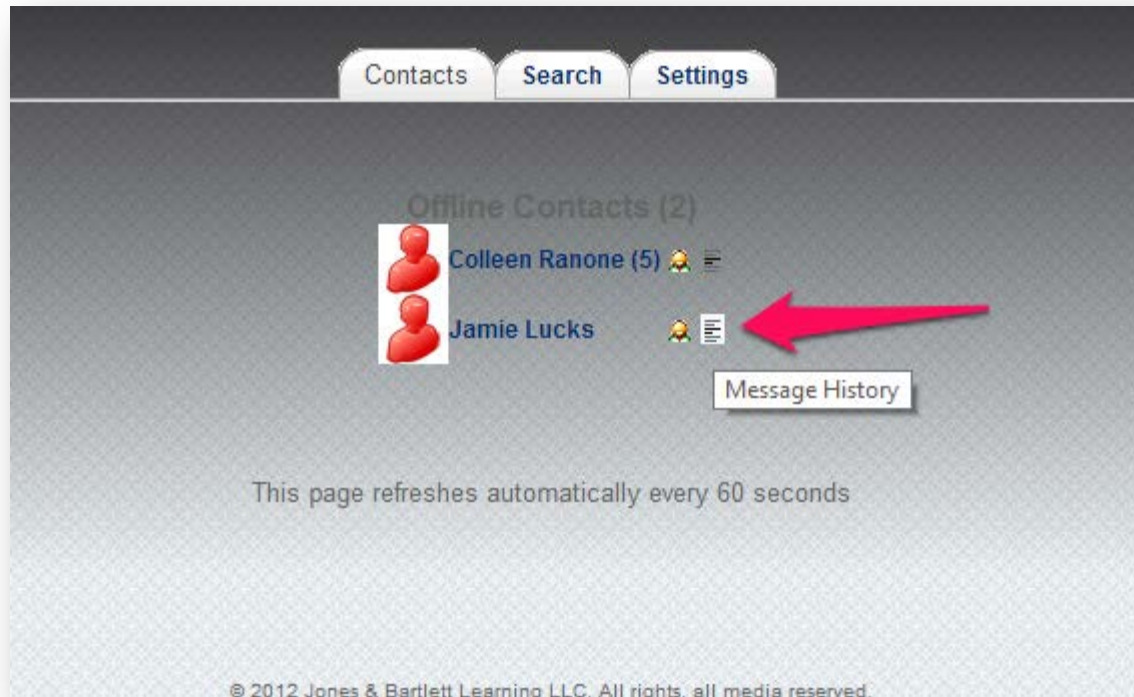
[Send message](#)



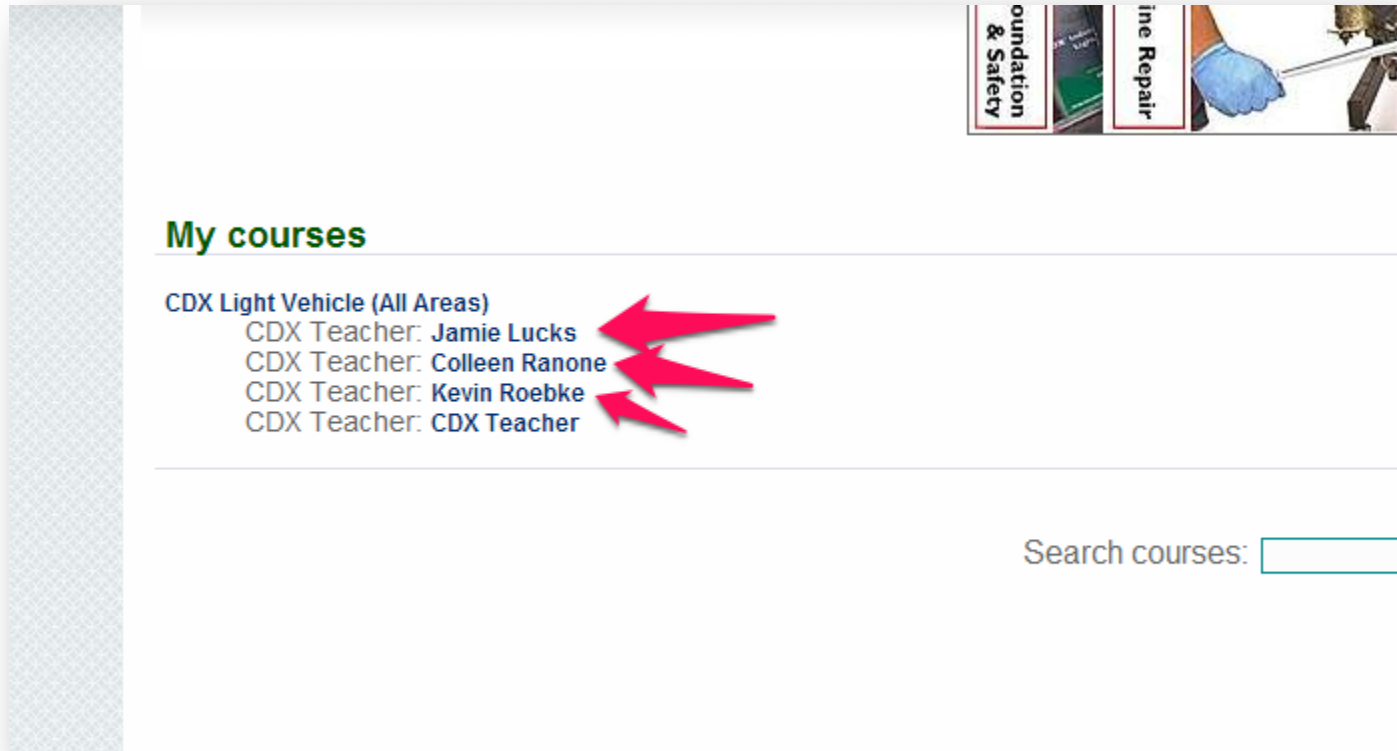
Click “Add Contact” on the box that pops up



Now, when you click to view your messages, you can click to view history:



Repeat these steps for all your teachers:



The screenshot shows a user interface for a training library. At the top right, there are three small icons: 'Foundation & Safety', 'Line Repair', and a hand using a tool. Below these is the heading 'My courses' in green. Underneath, a list of courses is shown, with the first one being 'CDX Light Vehicle (All Areas)'. Below this course title, four teacher names are listed: 'CDX Teacher: Jamie Lucks', 'CDX Teacher: Colleen Ranone', 'CDX Teacher: Kevin Roebke', and 'CDX Teacher: CDX Teacher'. Three red arrows point to the names 'Jamie Lucks', 'Colleen Ranone', and 'Kevin Roebke'. At the bottom right of the interface, there is a search bar labeled 'Search courses:'.