Add New Questions

Instructor Training Series
Topics covered in this tutorial:

- How to add new questions in your CDX courses.

Need further instruction?
Visit http://www.cdxauto.com/TrainingLibrary

Need support?
Contact the CDX Support Helpdesk
Email: cdxsupport@partnerinpublishing.com
Phone: 1-844-273-7537
Begin by logging into your account at cdxauto.com and navigating to your CDX product.

Then, click on the course you would like to add questions to from the navigation on the left.

From that same navigation, click on the Course Home Option.
In the upper right corner of the page, find and click on the Gear Icon, then select More.

From the Course Administration options, find the heading for Question Bank and click on the Questions option.

This will bring you to a list of questions in your course.
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This will bring you to a list of questions in your course.
We find that Multiple choice questions are most common so we will select Multiple Choice, then click Add.

Begin by giving your question a name, and then filling in the Question Text field with the question you would like to ask your students. You can then select how many points you’d like this question to be worth, by default it will be worth 1 point.
Once you have filled in the Question text, and Answer choices, as well as setting any settings, scroll to the bottom and click Save Changes.

Your question will be saved and you will be brought back to the list of questions which now contains your new question.