

FUNDAMENTALS OF

Automotive Technology Online

CDX Learning Systems™

Add New Questions

Instructor Training Series

Topics covered in this tutorial:

- How to add new questions in your CDX courses.

Need further instruction?

Visit <http://www.cdxauto.com/TrainingLibrary>

Need support?

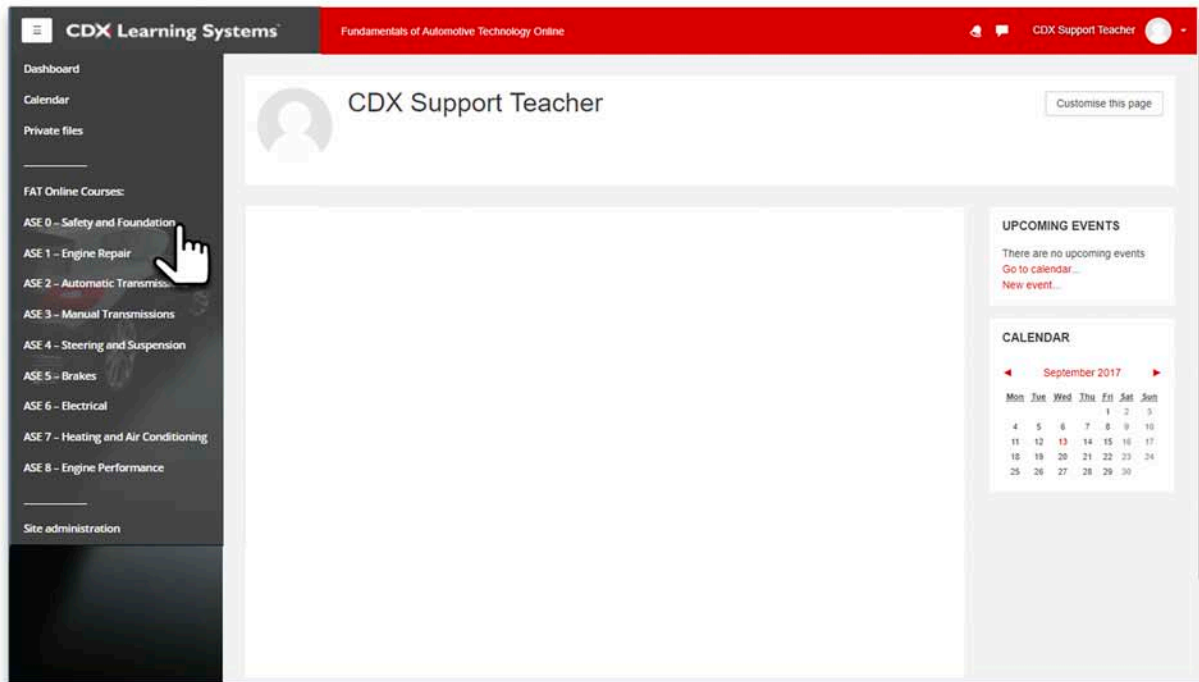
Contact the CDX Support Helpdesk

Email: cdxsupport@partnerinpublishing.com

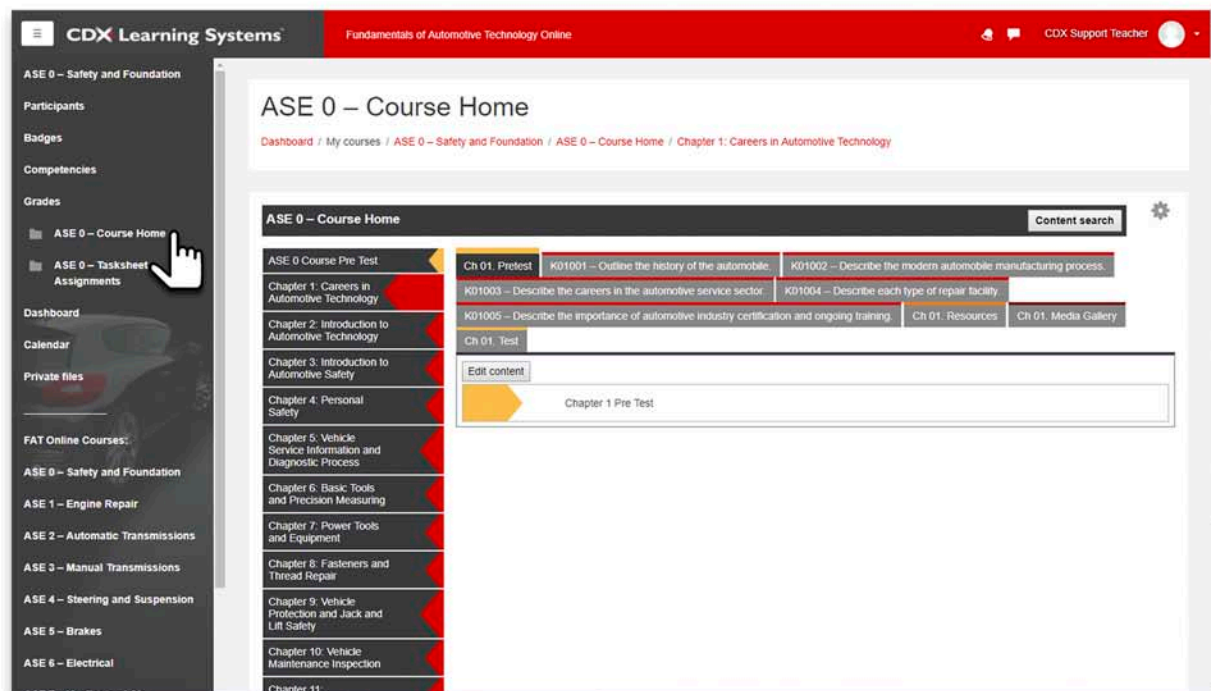
Phone: 1-844-273-7537

Begin by logging into your account at cdxauto.com and navigating to your CDX product.

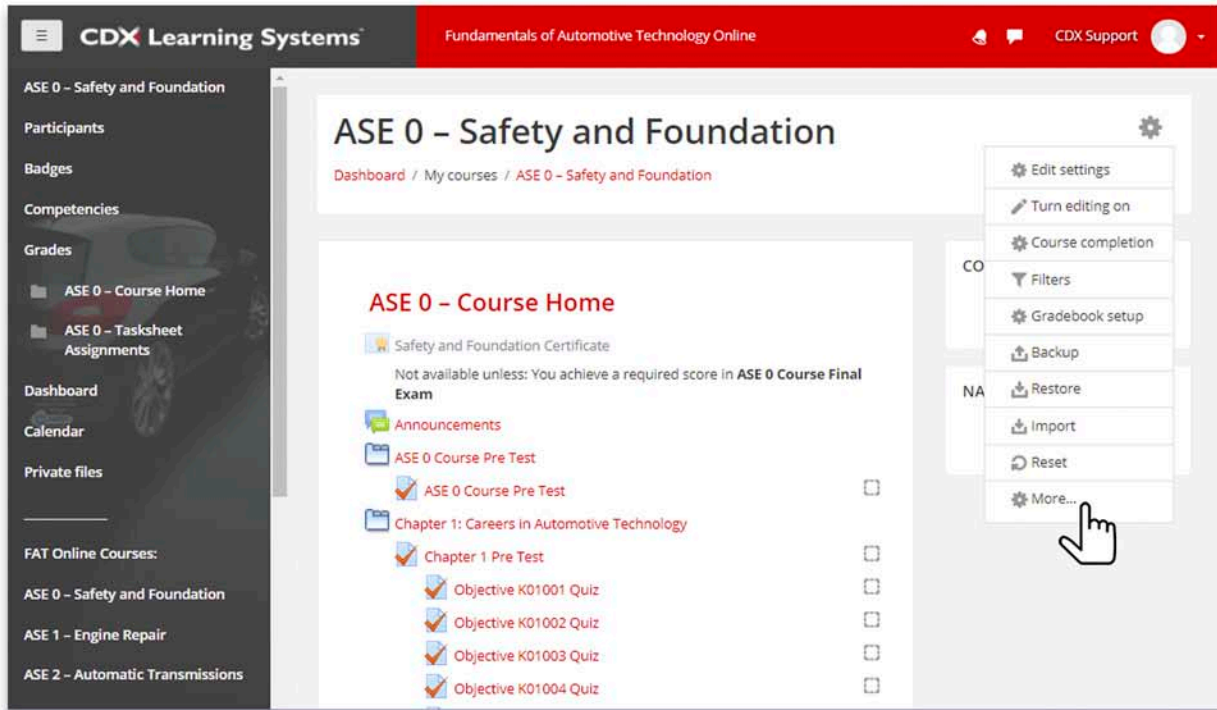
Then, click on the course you would like to add questions to from the navigation on the left.



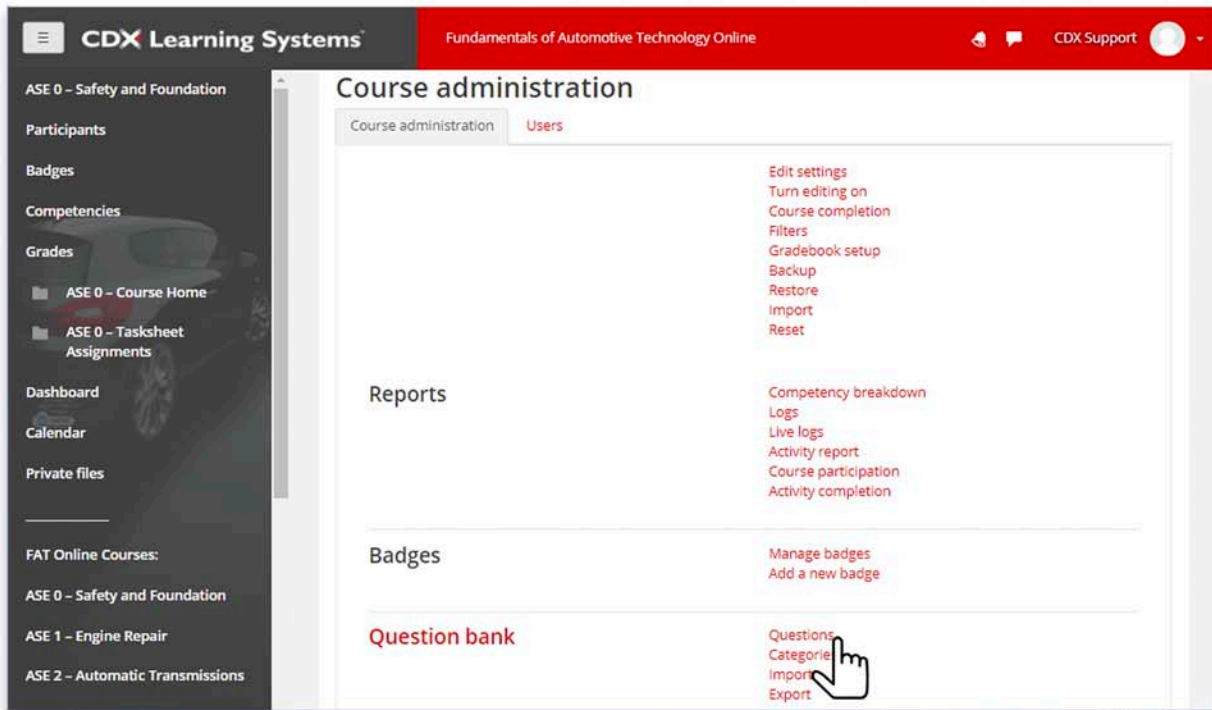
From that same navigation, click on the Course Home Option.



In the upper right corner of the page, find and click on the Gear icon, then select More.

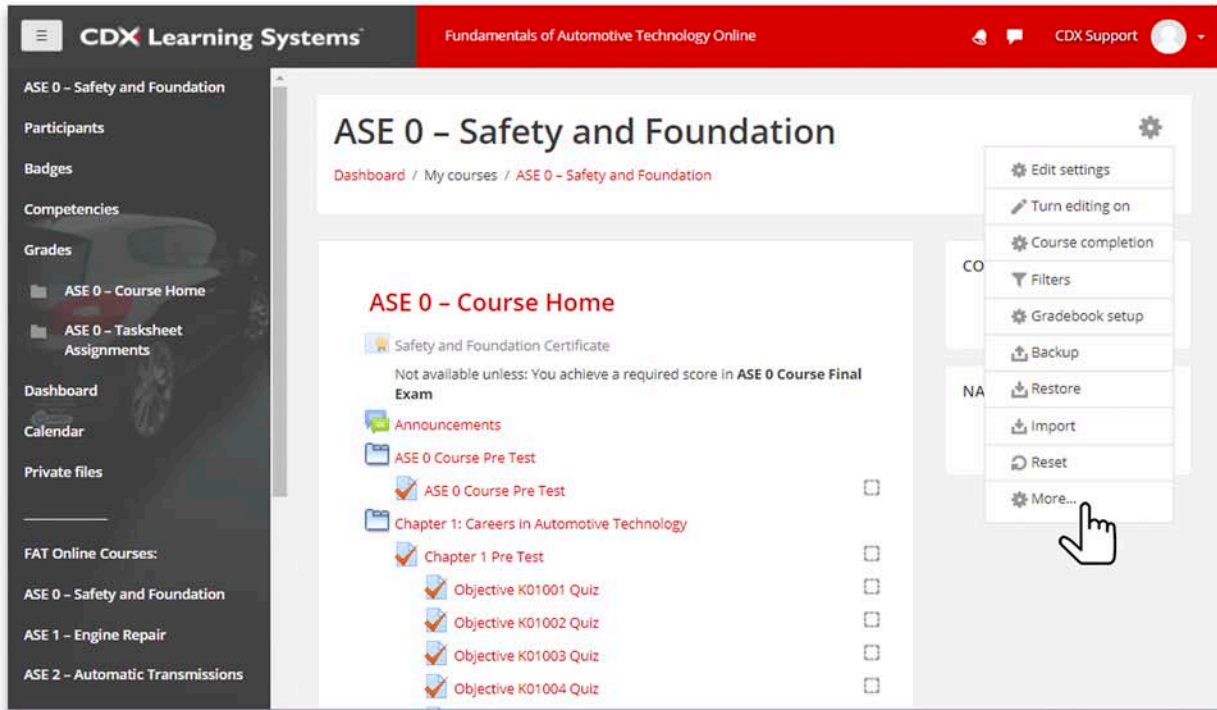


From the Course Administration options, find the heading for Question Bank and click on the Questions option.

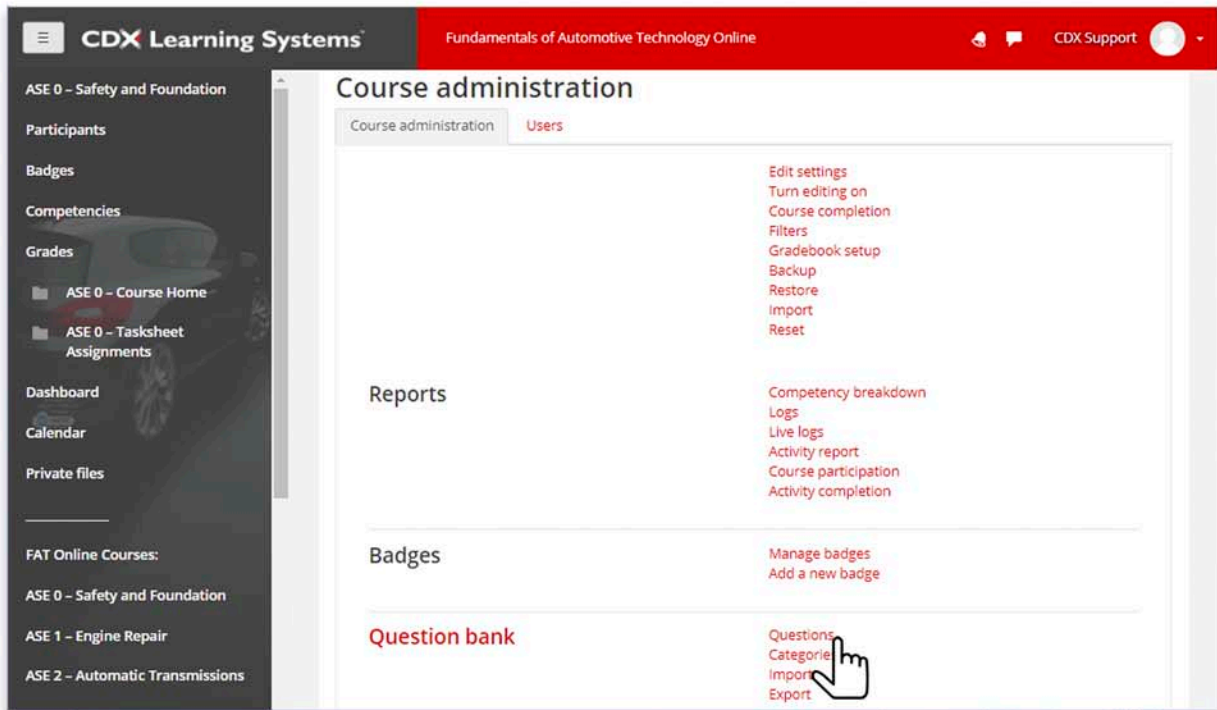


This will bring you to a list of questions in your course.

In the upper right corner of the page, find and click on the Gear icon, then select More.

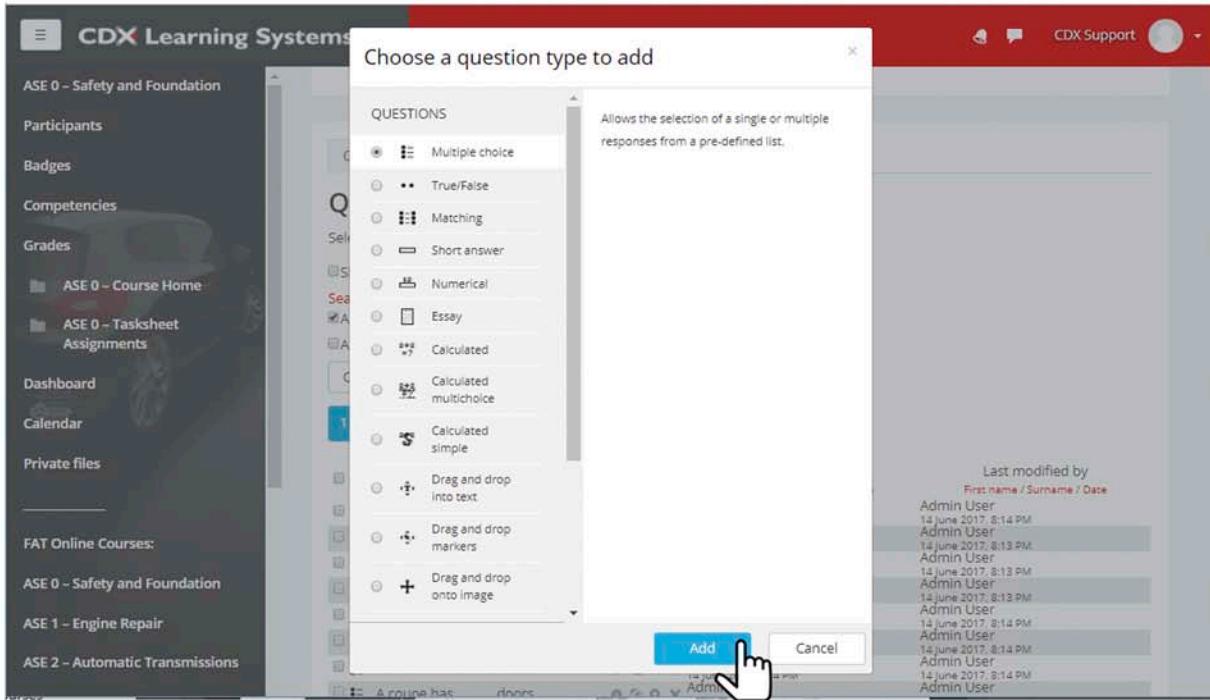


From the Course Administration options, find the heading for Question Bank and click on the Questions option.

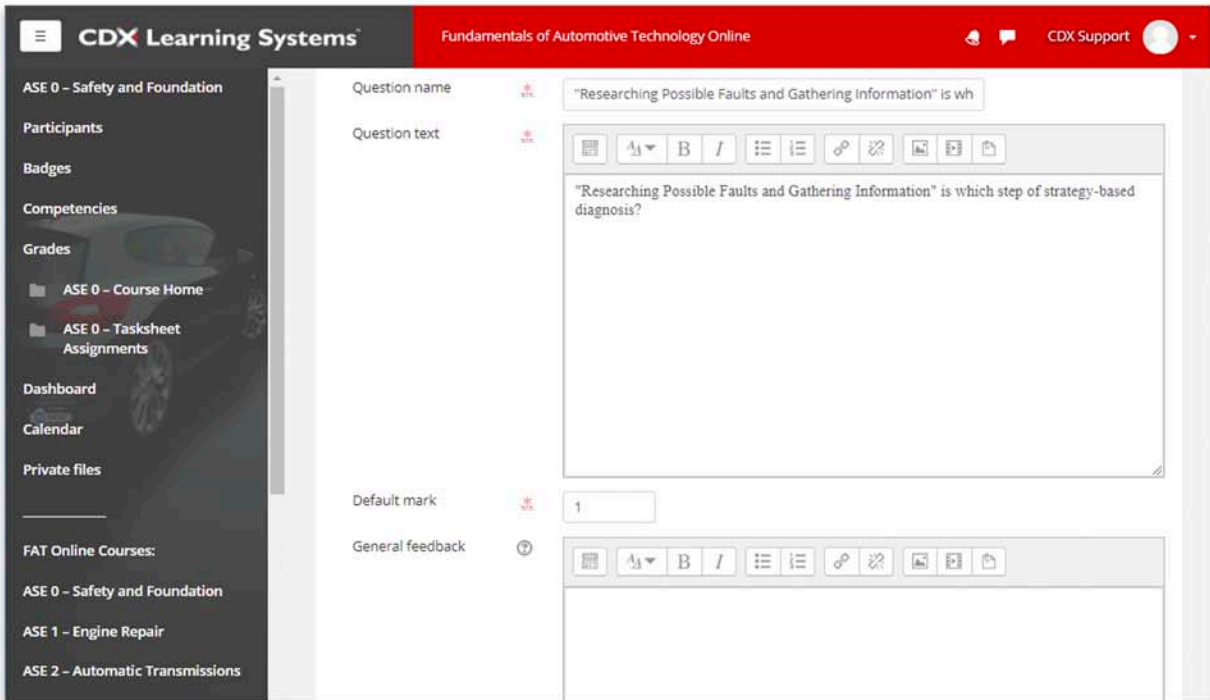


This will bring you to a list of questions in your course.

We find that Multiple choice questions are most common so we will select Multiple Choice, then click Add.



Begin by giving your question a name, and then filling in the Question Text field with the question you would like to ask your students. You can then select how many points you'd like this question to be worth, by default it will be worth 1 point.



Once you have filled in the Question text, and Answer choices, as well as setting any settings, scroll to the bottom and click Save Changes.

Your question will be saved and you will be brought back to the list of questions which now contains your new question.

The screenshot displays the CDX Learning Systems interface for editing a question. The top navigation bar is red and contains the text 'Fundamentals of Automotive Technology Online' and 'CDX Support'. The left sidebar is dark grey and lists various course sections under 'ASE 0 - Safety and Foundation'. The main content area is white and shows the question editing form. At the top of the form, the 'Grade' is set to '100%'. Below this is a 'Feedback' section with a rich text editor containing the text 'Correct'. A blue button labeled 'Blanks for 3 more choices' is visible. Below the feedback section are several expandable sections: 'Combined feedback', 'Multiple tries', 'Tags', and 'Created / last saved'. At the bottom of the form, there are three buttons: 'Save changes and continue editing', 'Save changes', and 'Cancel'. A mouse cursor is pointing at the 'Save changes' button. A red asterisk indicates a required field. At the bottom of the page, there is a dark grey footer with the text 'Moodle Docs for this page', 'You are logged in as CDX Support (Log out)', and 'ASE 0'.